



STATE OF ALABAMA
Department of Finance
Division of Purchasing

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MEMORANDUM

TO: Agency Procurement Personnel
FROM: Michael A. Jones, State Purchasing Director
DATE: May 6, 2019
RE: Agency Procurement Meeting

A handwritten signature in black ink, appearing to read 'Michael A. Jones'.

I respectfully invite you to attend the **STATE AGENCY PROCUREMENT OFFICERS MEETING**. This meeting will be held on **Wednesday, June 5th, at 9:30 am** in the **State Capitol Auditorium**. This meeting will last approximately one hour and will deal with updates and common issues of interest to the statewide procurement community. Please allow extra time when arriving due to the security scanners at the State Capitol.

Thank you for your support of the purchasing process in Alabama. I look forward to seeing you on June 5th.